

## **Virat Crane Industries Limited**

Opp: CBNP Works, Main Road, Sampath Nagar, Guntur, Cin: L74999AP1992PLC014392

Web: [www.cranegroup.in](http://www.cranegroup.in) email: vcil@cranegroup.in ph: 0863 2223311

Ref. No.: 00001

Date: 05-08-2022

To,  
Name:\*\*\*\*\*,  
Address:\*\*\*\*\*,  
\*\*\*\*\*,  
\*\*\*\*\*,  
\*\*\*\*\*.

Dear Shareholder(s),

**Subject: Transfer of Dividend and respective equity shares of the company in case of Unclaimed Dividend in previous 7 (seven) consecutive years to Investor Education and Protection Fund (IEPF).**

As our long term valued Shareholder, we would like to inform you that in terms of the provisions of Section 124(5) and other applicable provisions of the Companies Act, 2013 ("the Act") and the Rules framed there under [including any amendment(s) / modification(s) / re-enactment(s) thereof], all Unpaid / Unclaimed Dividend for a period of 7 (seven) consecutive years, are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. Further, Section 124(6) of the Act, read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("the said Rules") require that all Shares in respect of which Dividend has not been paid or claimed for 7 (seven) consecutive years or more, shall also be transferred by the Company to IEPF. Full details of such Unclaimed Dividends are updated by the Company on the website of Ministry of Corporate Affairs (MCA) and on the website of the Company at [www.cranegroup.in](http://www.cranegroup.in)

Accordingly, the Company is required to transfer to IEPF authority, of all the Equity Shares along with dividend against which the Dividend for the Financial Year 2014-15 has remained Unclaimed / Un paid for seven years. Hence the company has to transfer the above said dividend and respective shares upon completion of 7 (seven) years since declaration of dividend in the F.y 2014-15 i.e., by **Friday, 4<sup>th</sup> November, 2022** to IEPF.

Our records indicate that Dividend against Equity Shares held in your name has remained Unpaid/Unclaimed.

- You are therefore requested, to claim the Unpaid / Unclaimed Dividend due to you by making an application as per attached enclosure immediately to Big share Services Private Limited, Registrar and Share Transfer Agents, on or before due date, preferably by **Tuesday, 1st November, 2022**.
- You are requested to note that if the Dividend amounts are not claimed by **Friday, 4<sup>th</sup>**

**November, 2022**, or such other date, as may be applicable under the law, the Company will be compelled to transfer the Dividend along with respective Equity Shares (whether held in physical or electronic form) to IEPF, without any further notice, by following the due process as provided in the said Rules, which is provided in the said Rules, which is as under:-

(1) If you hold Equity Shares in physical form: Duplicate Share Certificate(s) will be issued and Equity Shares will be transferred to IEPF. The Original Share Certificate(s) which is registered in your name and is / are held by you will automatically stand cancelled and be deemed non –negotiable.

(2) If you hold Equity Shares in electronic form: Your Demat Account will be debited for the Equity Shares liable to be transferred to IEPF. However, after the transfer of Equity Shares to IEPF, you may claim from IEPF authority, both Unclaimed Dividend amount(s) and the Equity Shares, by making an online application in the prescribed e-Form IEPF-5 and by sending physical copy of the same duly signed(as per registered specimen signature) along with requisite documents enumerated in the said e-Form IEPF-5 to the Nodal Officer of the Company at its Registered Office for verification of the claim or to Bigshare Services Private Limited, Registrar and Share Transfer Agents of the Company, for verification of your claim. We shall send a verification report to IEPF for refund of Unclaimed Dividend amount(s) and transfer of the Equity Shares back to the credit of the concerned Shareholder.

The said Rules and the Application Form (e-Form IEPF-5), as prescribed by the MCA for claiming back the Equity Shares / Unpaid Dividend(s) are available on the website of MCA at [www.iepf.gov.in](http://www.iepf.gov.in).

Please note that no claim shall lie against the Company in respect of Unclaimed Dividend(s) and Equity Shares transferred to IEPF in terms of the said Rules. You are requested to take immediate necessary action, in order to avoid getting your Equity Shares compulsorily transferred to IEPF.

Kindly contact the company/our registrar and share transfer agent if you have any queries at the following address/es's:

Company Secretary,  
Virat crane Industries LTD,  
D.No:25-18-54,  
Opp: CBNP Works,  
Main Road, Sampath nagar,  
Guntur, 522004  
Tel No: 0863-2223311

Bigshare services private LTD,  
306,3'4 Floor,Amruraville,  
Opp:Yasodha Hospital,Somajiguda,  
Hyderabad-500082

Thanking you,  
Yours Truly,

For Virat Crane Industries Limited,  
Sd/-  
Adi Venkata Rama.R  
(Company Secretary and Compliance officer)

Date:

To,  
Bigshare services private LTD,  
306,3rd Floor,Amruraville,  
Opp:Yasodha Hospital,Somajiguda,  
Hyderabad-500082

**Subject: Transfer of Equity Shares in case of Unclaimed Dividend in previous 7 (Seven) consecutive years of the Company to Investor Education Protection Fund (IEPF).**

**Ref: Folio No./DP ID/CL ID :- 0009665**

This is with reference to the letter received from Virat Crane Industries Limited regarding transfer of Unpaid / Unclaimed Dividend(s) to IEPF Account.

I/We\* confirm that I/We\* have not received / en-cashed the Dividend Warrant(s) for the year(s) \_\_\_\_\_.

I/We am/are enclosing Letter of Undertaking duly signed by me/all the shareholder(s) for remittance of the Dividend Warrant(s) amount.

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**Signature of Shareholder(s)**

\*Strike out whichever is not applicable

[Note: This letter of undertaking is to be executed on a nonjudicial stamp paper of Rs.20/-if the amount of Dividend exceeds Rs. 500/-]

**LETTER OF UNDERTAKING FOR ISSUE OF DUPLICATE Dividend/Warrant(S)**

To,  
The Board of Directors,  
Virat Crane Industries Limited,  
Main Road, Sampathnagar,  
Guntur-522004

Folio.No/DP.ID-Client ID : \*\*\*\*\*

Name :\*\*\*\*\*,

Address:\*\*\*\*\*,

\*\*\*\*\*,

\*\*\*\*\*,

\*\*\*\*\*.

Dear Sir / Madam,

This is to certify that I/We have not received/enchased following Dividend/ Interest Warrants:

Folio.No/DP.ID-Client ID	Warrant.No	Amount(Rs)	MICR.No/DD No	Year
*****	****	****	*****	2014-2015
*****	****	****	*****	2015-2016
*****	****	****	*****	2016-2017
*****	****	****	*****	2017-2018

I/We hereby request you to please issue me/us a fresh Cheque/Demand Draft/ Interest Warrant(s) in lieu of the lost Dividend / Interest Warrant(s).

I/We hereby agree to indemnify the company in the manner hereinafter stated: I/We have not charged, pledged created any lieu or any sort of encumbrance or otherwise dealt in so as to create any adverse claim upon the amount of the Cheque/Demand Draft/Dividend/Interest warrant.

Now it is hereby agreed that in consideration of the company issuing a duplicate Cheque/DemanDraft/Dividend/Interest Warrant(s) for the said amount.

I/We hereby covenant at all times hereafter and from time to time to save, defend and keep indemnified the company and their estates and effects from and against all actions, costs, suits legal proceedings, amounts claims, demands, lossescharges, damages, expenses and liabilities of whatsoever nature which the company may sustain or incur by reason, suchissue of duplicate/Demand Draft/Dividend/Interest Warrant(s) also from and against by any action which may be brought against the company by a person claiming the interest accrued thereon and from and against all damages, costs, charges, expenses which the company may incur in interest thereof or otherwise in relation to the premises.

It is hereby further agreed that I/We hereby undertake to return and redeliver such duplicate Cheque/DemandDraft/Dividend/int. Warrant(s) to the company on demand by the company and with or without such demand producedand/or return the original Cheque/Demand Draft/Dividend/Interest Warrant(s) received, at my/our own cost as the company shall require for the recovery thereof or otherwise in relation to the premises.

IN WITNESS WHEREOF I/WE HERETO HAVE HEREUNTO SET AND SUBSCRIBED OUR RESPECTIVE HAND AT -----  
THIS ----- DAY OF----- 2022.

WITNESS

APPLICANT

Signature:  
Name & Address:

Signature:  
Name & Address:

